

**COSHOCTON COUNTY JOINT VOCATIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
23640 AIRPORT ROAD, COSHOCTON, OH 43812-9599**

**THURSDAY, AUGUST 17, 2023, 7:30 A.M., BOARD ROOM  
REGULAR MEETING**

**MINUTES**

**LORD’S PRAYER IN UNISON**

**PLEDGE OF ALLEGIANCE**

**CALL TO ORDER**

**ROLL CALL OF MEMBERS** – (A) Absent; (P) Present

Cordell Brown	<u>Present</u>
Jere Butcher	<u>Present</u>
Gail Gallwitz	<u>Present</u>
Tad Johnson	<u>Present</u>
Cathy McCrea	<u>Absent</u>

**APPROVAL OF THE MINUTES** of the July 20, 2023, Regular Board meeting.

Motion By: Jere Butcher                                  Seconded By: Cordell Brown

Roll Call:	Cordell Brown	<u>Yes</u>
	Jere Butcher	<u>Yes</u>
	Gail Gallwitz	<u>Yes</u>
	Tad Johnson	<u>Yes</u>
	Cathy McCrea	<u>Absent</u>

Motion carried.

**HEARING OF THE PUBLIC**

- A. This meeting is a meeting of the Board of Education *in public* for the purpose of conducting the School District’s business and is not to be considered a public community meeting. There is a time for public participation during this meeting as indicated under the Hearing of the Public, Item C.
- B. Recognition of visitors.
- C. Items will be accepted for discussion at this time from those in attendance.
- D. Maintenance Report.

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**PUBLIC HEARING**

- A. Hearing on the issue of Steven Ervin being re-employed as a retiree on Thursday, August 17, 2023.

**TREASURER'S BUSINESS**

- A. Approval of the Financial Report and Investments for July 2023 as follows:

	<u>Rate</u>	<u>Interest Earned</u>
Star-Ohio	5.31%	\$10,155.41
Peoples Bank – General	1.51%	\$ 303.29
Peoples Bank – Payroll	1.32%	\$ 11.43

- B. Approval of the listings of Warrants and Checks paid for July 2023 in the amount of \$348,107.48 and receipts totaling \$316,993.01.

- C. [#65-2023 RESOLUTION](#) to increase revenue and appropriations of Carl D. Perkins (Fund 524) from \$113,630.27 to \$120,623.45.

- D. [#66-2023 RESOLUTION](#) authorizing the Treasurer to establish change funds, as necessary, for Student Activity youth clubs/chapters for any approved events. (Change funds will not exceed \$100.00 for any event. The amount per event will be approved by the Treasurer.)

- E. [#67-2023 RESOLUTION](#) to approve change funds in the amount of \$300.00 as set up by the Treasurer as follows:

- Jr. Cosmetology - \$30.00
- Sr. Cosmetology - \$30.00
- Food Service - \$120.00
- Restaurant - \$40.00
- Front Office - \$30.00
- Lobo-Mart - \$50.00

- F. Motion to approve the following purchase orders over \$10,000:

<u>PO#</u>	<u>Vendor</u>	<u>Amount</u>
914539	Electrical Training Alliance	\$18,582.71

Motion to approve Treasurer's Business Item(s) A-F.

Motion By: <u>Tad Johnson</u>	Seconded By: <u>Jere Butcher</u>
Roll Call: Cordell Brown	<u>Yes</u>
Jere Butcher	<u>Yes</u>
Gail Gallwitz	<u>Yes</u>
Tad Johnson	<u>Yes</u>
Cathy McCrea	<u>Absent</u>

Motion carried.

## AUGUST 17, 2023, REGULAR MEETING

**SUPERINTENDENT'S RECOMMENDATIONS**

- A. Motion to approve the following certified staff to substitute during their prep periods during the 2023-2024 school year as per the Master Contract at the rate of \$20.00 per period:
- |                  |                |                 |
|------------------|----------------|-----------------|
| Rusty Bluck      | John Large     | Karen Overholt  |
| Michael Cichon   | Allyson Lowe   | Jason Prater    |
| Todd Cognion     | Kassidy Meek   | Craig Reveal    |
| Brad Crozier     | Madelyn Meiser | Bradley Sarchet |
| Steven Ervin     | Julie Menefee  | Angela Smoulder |
| Trevor Garretson | Robert Miller  | Neal Wears      |
| Megan Grimm      | Debra Moore    | Angela Wright   |
| Bryan Hardesty   | Marcus Olinger |                 |
- B. Motion to approve a facility rental agreement with Coshocton County Head Start, Inc., for the period of August 1, 2023, through July 31, 2024, at a cost of \$750.00 per month.  
**This Item Tabled until September 2023.**
- C. Motion to approve the following staff member as mentor/facilitator in the Coshocton County Career Center's Resident Educator Program for the 2023-2024 school year:
1. Trevor Garretson, Science Instructor, to mentor Madelyn Meiser, Math Instructor.
- D. Motion to adopt the new resident educator guidelines as outlined by the Ohio Department of Education to begin in the 2023-2024 school year. (Appendix A)
- E. Motion to rescind Superintendent's Recommendation Item J from the May 17, 2023, Board Minutes to re-employee Steve Ervin for the 2023-2024 school year and rescind Superintendent's Recommendation Item I, #3 from the June 29, 2023, Board Minutes supplemental contract for youth club advisor as Skills USA Co-Advisor.
- F. Motion to approve the re-employment on a one-year limited contract for Steve Ervin, Electronics Instructor for the 2023-2024 school year per Article 27 of the negotiated agreement on Class V, Step 10 of the salary schedule and approve the supplemental contract for youth club advisor as Skills USA Co-Advisor for the 2023-2024 school year.
- G. [\*\*#68-2023 RESOLUTION\*\*](#) to approve the Alternate School Food Authority (SFA) Arrangement with the Coshocton County J.V.S.D. and Hopewell School effective August 24, 2023, and it shall remain in effect until May 23, 2024, (no longer than one year), as per attached (Appendix B).
- H. Motion to approve services agreement with Allwell Behavior Health Services of Zanesville, Ohio effective August 1, 2023, through June 30, 2024. The contract calls for two to four hours of service each week not to exceed 151 hours for the school year. The cost is \$95/hour not to exceed \$14,400.00.

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- I. [#69-2023 RESOLUTION](#) to approve membership in the Coalition of Rural and Appalachian Schools (CORAS), Regional Council of Governments, for the 2023-2024 school year in the amount of \$400.00.
- J. [#70-2023 RESOLUTION](#) to approve the First Amendment to Telehealth Services Agreement (“First Amendment”) made and entered into between the Coshocton County Career Center Board of Education (the “District”) and Allwell Behavioral Health Services (the “Provider”), with the District and the Provider being collectively referred to as the “Parties”. This First Amendment is made effective as of the later of the dates appearing below by the Parties’ respective signature blocks (the “First Amendment Effective Date”). (As per attached Appendix C).
- K. Motion to approve the reclassification on the Master Contract salary schedule for the 2023-2024 School Year, per the negotiated agreement for the following staff members:
1. John Large, Auto Technology Instructor, from Class III, Step 17 to Class IV, Step 18.
  2. Julie Menefee, Cosmetology Instructor, from Class I, Step 12 to Class II, Step 12.
- L. Motion to approve revisions of the Administrative Service Fund policy statements to read as follows:
1. Add Policy #2 to read: “Expenditures from this fund are to cover beverage, refreshments, and/or meals for meetings of the Board of Education, superintendent, principal, guidance counselor and treasurer; flowers or memorial contributions for death, hospitalization of three days or more, and lengthy illness at home of five days or more of Board members, staff members and members of their immediate family.” (Appendix D)
- M. Motion to approve the following as substitute(s) for the 2023-2024 school year, as per salary schedule, pending receipt of certification and/or FBI/BCI background checks:
1. Shawn Cheney of Coshocton, Ohio, *pending receipt of certification, (Substitute Teacher)*.
- N. Motion to approve the Coshocton County Career Center to change its policy for serving meals for children served under the National School Lunch Program and the School Breakfast Program for the 2023-2024 school year. This new change will allow all children at the Career Center to be served meals at no charge under the special alternative, called Provision 2 and rests upon the success of the school in receiving a completed application for free and reduced-price meals for the National School Lunch Program and School Breakfast Program from each household in the school.

Motion to approve Superintendent’s Recommendation Item(s) A-N.

Motion By: Tad Johnson

Seconded By: Gail Gallwitz

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Roll Call:	Cordell Brown	<u>Yes</u>
	Jere Butcher	<u>Yes</u>
	Gail Gallwitz	<u>Yes</u>
	Tad Johnson	<u>Yes</u>
	Cathy McCrea	<u>Absent</u>

Motion carried.

**SUPERINTENDENT’S EXCELLENCE IN REVIEW**

1. Copies of all handbooks available on-line, hard copies available upon request.
2. Building Updates – Restrooms, vinyls, and keyless entry.
3. Excitement of all.

**ADDITIONS TO THE AGENDA**

1. The next Board of Education meeting will be held on **Thursday, September 21, 2023**, at 7:30 a.m. in the Board Room of the Coshocton County Career Center.

**MOTION TO ADJOURN THE MEETING – 8:10 a.m.**

Motion By: Tad Johnson                      Seconded By: Jere Butcher

Roll Call:	Cordell Brown	<u>Yes</u>
	Jere Butcher	<u>Yes</u>
	Gail Gallwitz	<u>Yes</u>
	Tad Johnson	<u>Yes</u>
	Cathy McCrea	<u>Absent</u>

Motion carried.

\_\_\_\_\_  
President

\_\_\_\_\_  
Attest