COSHOCTON COUNTY JOINT VOCATIONAL SCHOOL DISTRICT BOARD OF EDUCATION 23640 AIRPORT ROAD, COSHOCTON, OH 43812-9599

THURSDAY, JANUARY 18, 2024, 7:30 A.M., BOARD ROOM BUDGET HEARING, REORGANIZATIONAL, AND REGULAR MEETING

MINUTES

LORD'S PRAYER IN UNISON

PLEDGE OF ALLEGIANCE

BUDGET INSPECTION AND HEARING – 7:30 a.m.

<u>CALL TO ORDER</u> – President Pro-Tempore, Jere Butcher

OATH OF OFFICE TO NEW BOARD MEMBERS'

- A. H. Tad Johnson, of Coshocton City Schools for a three-year term effective January 1, 2024 to December 31, 2026.
- B. Cordell Brown, of River View Local Schools for a three-year term effective January 1, 2024 to December 31, 2026.

ROLL CALL OF MEMBERS – (A) Absent; (P) Present

Cordell Brown	Present
Jere Butcher	Present
Gail Gallwitz	Present
Tad Johnson	Present
Cathy McCrea	Absent

REORGANIZATIONAL MEETING – Nominations & Meeting Dates

- A. Motion for nominations for President (O.R.C. 3313.14). **Tad Johnson**
- B. Motion for nominations for Vice-President. **Cordell Brown**

Motion to approve Reorganizational <u>Items A-B</u> (*Nominations & Meeting Dates*).

wiotion by.	Jere Buterier	Seconded by. Colden blown
Roll Call:	Cordell Brown	Yes
	Jere Butcher	Yes
	Gail Gallwitz	<u>Yes</u>
	Tad Johnson	<u>Yes</u>
	Cathy McCrea	Absent

Seconded By: Cordell Brown

Motion carried.

Motion By: Jere Butcher

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JANUARY 18, 2024, REORGANIZATIONAL AND REGULAR MEETING

- C. #1-2024 RESOLUTION to set date, time, and place of Regular Board meetings (O.R.C. 3313.15).
- D. #2-2024 RESOLUTION to appoint Gail Gallwitz to serve as the "Legislative Liaison" for 2024.
- E. #3-2024 RESOLUTION to appoint Jere Butcher to serve as the "Student Achievement Liaison" for 2024.
- F. #4-2024 RESOLUTION to nominate <u>Cathy McCrea</u>, as the Delegate, and <u>Cordell Brown</u>, as the Alternate, to serve as a Career Center representative on the Coshocton County Tax Incentive Review Board for 2024.

Motion to approve Reorganizational <u>Items C-F</u> (*Nominations & Meeting Dates*).

Motion By:	Cordell Brown	Seconded By: Jere Butcher
Roll Call:	Cordell Brown	Yes
	Jere Butcher	Yes
	Gail Gallwitz	Yes
	Tad Johnson	Yes
	Cathy McCrea	Absent

Motion carried.

REORGANIZATIONAL MEETING – Treasurer Items

- A. #5-2024 RESOLUTION to establish Service Fund in the General Fund in the amount of \$1,000.00 (O.R.C. 3315.15).
- B. #6-2024 RESOLUTION authorizing Treasurer to invest any active, inactive, or interim funds available at the best interest rate.
- C. #7-2024 RESOLUTION authorizing signature of Treasurer on all budgetary and payroll checks (O.R.C. 3313.51).
- D. #8-2024 RESOLUTION authorizing Treasurer to request and obtain advances on Tax Settlements from the Coshocton County Auditor during 2024 in amounts and at times as determined by the Treasurer.
- E. #9-2024 RESOLUTION authorizing Treasurer to pay all contractual obligations, payrolls, utilities, travel, professional meeting expenses, Board member compensation, and invoices when received to take advantage of discounts and to make prompt payments of obligations. (All payments are to be approved by the Superintendent and within the adopted appropriations and submitted to the Board of Education at the next regular meeting.)
- F. #10-2024 RESOLUTION authorizing Treasurer to make necessary appropriation modifications and give listing to Board of Education quarterly.

JANUARY 18, 2024, REORGANIZATIONAL AND REGULAR MEETING Motion to approve Reorganizational Items A-F (*Treasurer Items*).

Motion to	o approve <u>F</u>	Reorganizational Items	<u>s A-F</u> (Treasurer Items).
N	Iotion By:	Tad Johnson	Seconded By: Gail Gallwitz
R Motion c	oll Call:	Cordell Brown Jere Butcher Gail Gallwitz Tad Johnson Cathy McCrea	Yes Yes Yes Yes Yes Absent
		NAL MEETING – Sur	perintendent Items
A.	agent for		approve Superintendent, Matt Colvin, as the purchasing y Joint Vocational School District effective January 1, 024.
В.	B. #12-2024 RESOLUTION to authorize the Superintendent to employ legal consultant services, on an as needed basis, for 2024.		
C. #13-2024 RESOLUTION authorizing the Superintendent to employ such temporary personnel as needed for emergency situations. Such employment will be presented for approval by the Board at the next regular meeting.			
D. #14-2024 RESOLUTION authorizing the Superintendent to act as the Board designee in such matters as suspension appeals, the hearing of grievances and such similar matters.			
E. #15-2024 RESOLUTION authorizing the Superintendent and the Treasurer to participate in all appropriate federal and state programs and to file the required applications and reports.			
Motion to	o approve <u>F</u>	Reorganizational Items	<u>s A-E</u> (Superintendent Items).
N	Iotion By:	Tad Johnson	Seconded By: Jere Butcher
R	oll Call:	Cordell Brown Jere Butcher Gail Gallwitz Tad Johnson Cathy McCrea	Yes Yes Yes Yes Yes Absent
Motion c	arried.	Ž	
	N TO ADJO AR SESSIO		CORGANIZATIONAL MEETING AND GO INTO
N	Iotion By:	Jere Butcher	Seconded By: Gail Gallwitz
R	oll Call:	Cordell Brown Jere Butcher Gail Gallwitz Tad Johnson	Yes Yes Yes Yes

Absent

Cathy McCrea

Motion carried.

MINUTES

5566 JANUARY 18, 2024, REORGANIZATIONAL AND REGULAR MEETING

APPROVAL OF THE MINUTES of the December 14, 2023, Regular Board meeting.

Motion By: <u>Jere Butcher</u> Seconded By: Gail Gallwitz

Roll Call: Cordell Brown Yes

Jere Butcher Yes___ Gail Gallwitz Yes Tad Johnson Yes Absent Cathy McCrea

Motion carried.

HEARING OF THE PUBLIC

- A. This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during this meeting as indicated under the Hearing of the Public, Item C.
- B. Recognition of visitors.
- C. Items will be accepted for discussion at this time from those in attendance.
- D. Maintenance Report

TREASURER'S BUSINESS

A. Approval of the Financial Report and Investments for December 2023, as follows:

Star-Ohio	<u>Rate</u> 5.58%	Interest Earned \$14,597.47
Peoples Bank – General	1.51%	\$ 421.38
Peoples Bank – Payroll	1.32%	\$ 15.00

- Approval of the listings of Warrants and Checks paid for December 2023, in the В. amount of \$447,630.37 and receipts totaling \$1,374.565.72.
- C. #16-2024 RESOLUTION to adopt the budget for fiscal year 2025 for the General Fund in the amount of \$4,984,221.00 as submitted.
- D. #17-2024 RESOLUTION to modify appropriations for the following funds: Fund 003-0000 (Perm Improvement) from \$100,000.00 to \$479,108.00

JANUARY 18, 2024, REORGANIZATIONAL AND REGULAR MEETING Motion to approve Treasurer's Business Item(s) A-D.

Motion By: Cordell Brown		Seconded By: Jere Butcher
Roll Call:	Cordell Brown Jere Butcher Gail Gallwitz Tad Johnson	Yes Yes Yes Yes
	Cathy McCrea	Absent

Motion carried.

SUPERINTENDENT'S RECOMMENDATIONS

- A. Motion to approve the Natural Resources program field trip on Friday, January 26, 2024, to tour Cabela's in Wheeling, West Virginia. Marcus Olinger, Natural Resource instructor, will chaperone the trip and will transport students in a school bus/van.
- B. Motion to approve Kalee Ballentine as STNA assistant for the Health Technology Program on a consulting basis at a rate of \$25.00 an hour not to exceed 16 hours total for the 2023-2024 school year.
- C. Motion to approve overnight trip to State Leadership Conference for BPA from March 7-8, 2024, at the Greater Columbus Convention Center in Columbus, Ohio.
- D. Motion to approve the Kent State University Memorandum of Understanding regarding College Credit Plus Master Agreement for the school year 2024-2025 as submitted, (Appendix A).
- E. Motion to approve the first reading of the following NEOLA Policy. (N) New, (R) Revised, (D) Delete:

Policy 1415 Severance Pay (R)
Policy 0151 Organizational Meeting (R)
Policy 6220 Budget Preparation (R)

Motion to approve Superintendent's Recommendations Item(s) A-E.

Motion By: <u>J</u>	ere Butcher	_	Seconded By: Gail Gallwitz
Roll Call:	Cordell Brown	Yes	-
	Jere Butcher	Yes	-

Jere Butcher Yes
Gail Gallwitz Yes
Tad Johnson Yes
Cathy McCrea Absent

Motion carried.

SUPERINTENDENT'S EXCELLENCE IN REVIEW

A. Over \$2,200.00 funds were raised for the Angel Tree and were able to help support over 31 families for Christmas with donations.

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- B. School Board Recognition Month, January 2024 recognition of Board Members.
- C. End of the 2nd 9 weeks and early dismissal was January 12, 2024.
- D. ADP (Adult Diploma Program) starts Tuesday, January 16th from 4-7 p.m.
- E. Sophomore Visitation will be February 8, 2024. The snow date will be February 15, 2024.
- F. SPIN Night/Career Tech Showcase will be Thursday, February 22, 2024. The snow date will be February 29, 2024.
- G. Bullying and Aggressive Behavior Report for August 2023 December 2023.
- H. Construction Manager @ Risk Meeting Friday, January 19, 2024.

ADDITIONS TO THE AGENDA

- A. The next Board of Education meeting will be held on **Thursday**, **February 22**, **2024**, **at 7:30 a.m.** in the Board Room of the Coshocton County Career Center.
- B. Updated Phone Directory, (emailed, hard copy upon request).

MOTION TO ADJOURN THE MEETING - 8:50 a.m.

Motion By:	Cordell Brown	Seconded By: Jere Butcher
Roll Call: Motion carried.	Cordell Brown Jere Butcher Gail Gallwitz Tad Johnson Cathy McCrea	Yes Yes Yes Yes Yes Absent
President		Attest