5523 COSHOCTON COUNTY JOINT VOCATIONAL SCHOOL DISTRICT BOARD OF EDUCATION 23640 AIRPORT ROAD, COSHOCTON, OH 43812-9599

THURSDAY, JUNE 29, 2023, 7:30 A.M., BOARD ROOM REGULAR MEETING

MINUTES

LORD'S PRAYER IN UNISON

PLEDGE OF ALLEGIANCE

CALL TO ORDER

ROLL CALL OF MEMBERS – (A) Absent; (P) Present

Cordell Brown	Present
Jere Butcher	Present
Gail Gallwitz	Present
Tad Johnson	Present
Cathy McCrea	Present

<u>APPROVAL OF THE MINUTES</u> of the May 17, 2023, Regular Board meeting. The minutes of the May Meeting were corrected to reflect the change of meeting order. The minutes were approved as corrected.

Motion By: Gail Gallwitz

Seconded By: Jere Butcher

Roll Call:

Cordell Brown Jere Butcher Gail Gallwitz Tad Johnson Cathy McCrea

Yes Yes Yes Yes

Motion carried.

HEARING OF THE PUBLIC

- A. This meeting is a meeting of the Board of Education *in public* for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during this meeting as indicated under the Hearing of the Public, Item C.
- B. Recognition of visitors.
- C. Items will be accepted for discussion at this time from those in attendance.
- D. Maintenance Report.

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TREASURER'S BUSINESS

C.

A. Approval of the Financial Report and Investments for May 2023, as follows:

Star-Ohio	<u>Rate</u> 5.2%	Interest Earned \$10,894.78
Peoples Bank – General	1.51%	\$ 303.08
Peoples Bank – Payroll	1.32%	\$ 12.85

B. Approval of the listings of Warrants and Checks paid for May 2023, in the amount of \$380,919.93 and receipts totaling \$373,373.99.

#43-2023 RESOLUTION to approve the following final appropriations for FY23:

Description	Fund	Amount
General Fund	001	\$4,408,000.86
Debt Service	002	21,202.56
Permanent Improvement	003	307,316.88
Food Services	006	162,458.32
Special Trust	007	2,764.46
Uniform School Supplies	009	14,664.71
Rotary Fund – Special Services	011	7,342.24
Unclaimed Funds	022	65.90
Employee Benefits Self-Insurance	024	962,798.51
Student Activities	200	32,133.37
Data Communications	451	1,800.00
Ag Ed 5 th Quarter Grant	461	5,797.36
Miscellaneous State Grants	499	24,109.50
ARP Homeless Targeted Support Grant	507	16,500.00
Governor's Emergency Education Relief (GEER)	508	52,080.91
Carl D. Perkins	524	145,400.31
Miscellaneous Federal Grants	599	4,899.00
Total All Funds		\$6,169,334.89

D. <u>#44-2023 RESOLUTION</u> to approve the following temporary appropriations for FY-2024:

Description	Fund	Amount
General Fund	001	\$3,967,200.77
Debt Service	002	20,501.09
Permanent Improvement	003	100,000.00
Food Services	006	169,429.00
Special Trust	007	4,000.00
Uniform School Supplies	009	16,000.00
Rotary Fund – Special Services	011	9,974.00
Unclaimed Funds	022	65.90
Employee Benefits Self-Insurance	024	825,000.00
Student Activities	200	57,260.00
Data Communications	451	1,800.00

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Treasurer's Business, #44-2023 RESOLUTION, (continued)

Total All Funds		\$5,335,277.09
Carl D. Perkins	524	143,465.14
Governor's Emergency Education Relief (GEER)	508	1,328.90
ARP Homeless Targeted Support Grant	507	16,500.00
Ag Ed 5 th Quarter Grant	461	2,752.29
	cu)	

- E. Motion to approve a Marketing Consulting Agreement with Claxon Communications, effective July 1, 2023 through June 30, 2024 with an annual fee of \$26,000.00, (Appendix A).
- F. Motion to approve the following donations:
 - 1. A \$400.00 donation from the Fayth Trimmer Memorial Foundation to the Health Technology Program.
 - 2. A one-week Bobcat Track hoe rental fee from Stone Lot Farms (John and Justin Wilkins) of Fresno, Ohio for the Natural Resource program students to practice and get hands on while improving the school grounds valued at \$700.00.
- G. <u>#45-2023 RESOLUTION</u> to approve Member Services Agreement ("Agreement") made between the OHIO MID-EASTERN REGIONAL EDUCATION SERVICE AGENCY INFORMATION TECHNOLOGY CENTER ("OME-RESA") and Coshocton JVSD ("Member"), a user entity and member of OME-RESA (collectively the "Parties").

WHEREAS, OME-RESA desires to provide to Member and Member desires to secure from OME-RESA core services associated with membership in OME-RESA (the "Services"); and

WHEREAS, Member's Board of Education or other governing board, through previous action or by execution hereof, has adopted, or hereby adopts, and agrees to adhere to the terms and conditions of OME-RESA's Agreement and By-Laws constituting Member's membership with OME-RESA, and Information Technology Center (ITC) per Ohio Revised Code Section 3301.075 organized under Ohio Revised Code Chapter 167;

NOW, THEREFORE, in consideration of the mutual agreements hereinafter set forth and for other good and valuable consideration, the Parties, intending to be legally bound, agree to the attached.

This Agreement shall be effective upon signature with services to be provided for a period beginning July 1, 2023 and shall thereafter remain in full force and effect until June 30, 2024, (Appendix B).

- H. <u>#46-2023 RESOLUTION</u> to approve the transfer of up to an amount totaling Two Hundred Thousand Dollars (\$200,000.00) from its General Fund (Fund 001) to its Permanent Improvement Fund (Fund 003), (Appendix C).
- I. <u>#47-2023 RESOLUTION</u> to approve participation in the following grants for the 2023-2024 school year:
 - 1. Carl D. Perkins (Fund 524) \$113,630.27

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- J. Motion to accept Wright Specialty as the insurance company for property, fleet, liability, and cyber liability insurance for the 2023-2024 school year in the amount of \$29,910.00.
- K. Motion to approve Medical Benefits Administrators, Inc. (MedBen) as the new benefits administrator for Coshocton County Career Center effective July 1, 2023.
- L. Motion to approve Prime Vendor Participation Agreement 2023-2024 for participation in OME-RESA's Food Service Bid Program, (Appendix D).

M. Motion to approve the following purchase orders over \$10,000:

PO#	Vendor	Amount
914407	Johnson Controls, Inc.	\$10,078.00
914458	Johnson Controls, Inc.	\$14,839.00

Motion to approve Treasurer's Business Items A-M.

 Motion By:
 <u>Tad Johnson</u>
 Seconded By:
 <u>Cathy McCrea</u>

Roll Call:Cordell Brown
Jere ButcherYes
Yes
Gail GallwitzGail GallwitzYes
Tad JohnsonCathy McCreaYes

Motion carried.

SUPERINTENDENT'S RECOMMENDATIONS

- A. Motion to recognize and congratulate the following students, who received awards during our Senior Recognition Day on May 18, 2023:
 - 1. Travis A. Brown Memorial Scholarship \$500 Haylee Adkins
 - 2. Walter H. Pomerene Memorial Scholarship \$500 Savannah Bartlett
 - 3. CCCCEEA Award \$200 Timothy Romine
 - 4. Ray Border Military Scholarship \$100 Aiden Berger
 - 5. R.R. Casey Jones & Mary Jones Memorial Scholarship \$500 Hailey Tubbs
 - 6. Harmon & Norma Robinson Memorial Scholarship \$1,000 Jonathan Vu
 - 7. Coshocton Regional Medical Center Scholarship \$1,000/person Hanna Hess & Kiah Guilliams
 - 8. Career Center Memorial Scholarships \$200/person Evan Hunt, Aubrey Seiler, Syrus Tish, Drew Tumblin, and Abigail Walters
 - 9. Perfect Attendance \$200/student Benjamin Rausch, \$100/Student Drayvin Senter
 - Dollars for Scholars Awards –Ryan Addom, Haylee Adkins, Braden Bookless, Te'Keyah Deeds, Hanna Hess, Jared Mardis, Taylor Mardis, Cadence Moore, Emma Nelson, Gabriel Ramsey, Taylor Saunders, Abigail Walters, and Konya Williams

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Superintendent's Recommendation's, A., (continued)

- 11. Career Center Student Award Haylee Adkins, Ella Baylor, Evan Hunt, Justin McCormick, Timothy Romine, Aubrey Seiler, Drayvin Senter, Alexzandra Slade and Drew Tumblin,
- 12. Outstanding Career Center Student Award \$1,000 Ella Baylor
- B. Motion to recognize and congratulate the following junior students, who received awards as Juniors for the 2022-2023 school year:
 - 1. Perfect Attendance Award \$100/student –Nickolaus Art, Ashton Hill, Cooper King, Malachi Madison, Haven Parks and Damian Yoder
 - 2. Shane Layland Memorial Award Scholarship \$250 Nathan Slaughter
- C. Motion to approve the following as substitute(s) for the 2023-2024 school year, as per salary schedule, pending receipt of certification and/or FBI and BCI fingerprint checks:
 - 1. Ricky Bailey of Coshocton, Ohio, *pending receipt of certification*, (*Substitute Teacher*).
 - 2. Judd Bone of West Lafayette, Ohio, *pending receipt of certification*, (*Substitute Teacher*).
 - 3. Rachel Courtney of Coshocton, Ohio, (Substitute Teacher and Substitute Cook).
 - 4. Lisa Fox of Warsaw, Ohio, *pending receipt of FBI background check*, (Substitute Cook).
 - 5. Thomas Hawk of Newcomerstown, Ohio, (Substitute Teacher).
 - 6. Lacey McCombs of West Lafayette, Ohio, *pending receipt of certification*, (*Substitute Teacher*).
 - 7. Ashely McNichols of Warsaw, Ohio, *pending receipt of certification*, (*Substitute Teacher*).
 - 8. Adrianna Ondayko of Fresno, Ohio, (Substitute Teacher).
 - 9. Kevin Rainwater of Fresno, Ohio, (Substitute Teacher).
 - 10. Kimberly Roof of Fresno, Ohio, *pending receipt certification and FBI* Background check, (Substitute Teacher).
 - 11. Abigail Scheetz of Conesville, Ohio (Substitute Custodian).
 - 12. Kathy Shryock-Anderson of Newcomerstown, Ohio, (Substitute Teacher).
 - 13. Robin Snider of Coshocton, Ohio, *pending receipt of certification*, (*Substitute Teacher*).
 - 14. Megan Stingel of Coshocton, Ohio, (Substitute Teacher).
 - 15. Samantha Trimmer of West Lafayette, Ohio, *pending receipt of certification*, (Substitute Teacher).
- D. Motion to approve the following supplemental contracts for extended time for the 2023-2024 school year:
 - 1. Sarah Lindsey, School Counselor 30 Days
 - 2. Karen Overholt, Social Studies Instructor 1 Day
 - 3. Julie Menefee, Cosmetology Instructor 20 Days (150 hours)
- E. Motion to nominate **Gail Gallwitz** as the Delegate to the O.S.B.A. Capital Conference Annual Business Meeting to be held in Columbus, Ohio, in November 2023.

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- F. <u>#48-2023 RESOLUTION</u> to approve payment for the following LPDC (Local Professional Development Committee) members for the 2022-2023 school year:
 - 1. Tammy Hess \$750.00
 - 2. Andy Slaughter \$550.00
- G. <u>#49-2023 RESOLUTION</u> to approve support of the Coshocton C.A.R.E.S. Career & College Access Student Services for the 2023-2024 school year at a cost of \$15,000.00.
- H. <u>#50-2023 RESOLUTION</u> to approve authorizing employees to possess firearms on school premises and designated school safety zones. (See Appendix E)
- I. Motion to approve the following supplemental contracts for youth club advisors for the 2023-2024 school year, as per the Master Contract:
 - 1. Michael Cichon F.C.C.L. A. Co-Advisor
 - 2. Megan Grimm F.C.C.L.A. Co-Advisor
 - 3. Steve Ervin Skills USA Co-Advisor
 - 4. Todd Cognion Skills USA Co-Advisor
 - 5. Karen Overholt Student Council Advisor
 - 6. Angie Smoulder National Technical Honor Society Co-Advisor
 - 7. Kassidy Meek National Technical Honor Society Co-Advisor
 - 8. Karen Overholt Yearbook Advisor
 - 9. Angela Wright B.P.A. Advisor Co-Advisor
 - 10. Allyson Neff B.P.A. Advisor Co-Advisor
 - 11. Allyson Neff Ambassador Advisor
 - 12. Marcus Olinger F.F.A. Advisor
- J. <u>#51-2023 RESOLUTION</u> to adopt the Team Handbook for 2023-2024 School Year with the changes noted on the attached sheets, (Appendix F).
- K. <u>#52-2023 RESOLUTION</u> to adopt the Student/Parent Handbook for 2023-2024 School Year with the changes noted on the attached sheets, (Appendix G).
- L. <u>#53-2023 RESOLUTION</u> to adopt the Substitute Teacher Handbook for the 2023-2024 School Year with the changes noted on the attached sheets, (Appendix H).
- M. <u>#54-2023 RESOLUTION</u> to approve support of First Step F.V.I.S., Inc. of Coshocton, Ohio, for Youth Prevention Education services for the 2023-2024 school year, at a cost of \$1,500.00.
- N. <u>#55-2023 RESOLUTION</u> to purchase a one-year subscription to O.S.B.A. CommunicationPlus electronic copy at a cost of \$300.00.
- O. <u>#56-2023 RESOLUTION</u> to approve the B.A.S.A. membership for Matt Colvin, Superintendent, for the 2023-2024 school year in the amount of \$1131.23.

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- P. Motion to approve the employment of Rick Raach of West Lafayette, Ohio as Director of Special Programs for the 2023-2024 School Year.
- Q. Motion to approve the employment on a one-year contract of Christopher Lewis of Coshocton, Ohio as Maintenance Supervisor, effective July 1, 2023, at a salary of \$56,160.
- R. Motion to approve the employment of Jeffrey Thorpe of Coshocton, Ohio as Maintenance Support Staff Position on a one-year contract beginning July 5, 2023, on the Salary Schedule at Step 10.
- S. Motion to approve the employment of Madelyn Meiser of Coshocton, Ohio as the Math Instructor, on a one-year limited contract on Class I, Step 0 of the Master Contract salary schedule, *pending receipt of licensure and FBI/BCI background checks*.
- T. Motion to approve the employment of Juanita Lynch of Coshocton, Ohio as the Part-Time Secretary on a one-year contract effective August 1, 2023, salary placement at Step 0 on the Salary Schedule.
- U. Motion to approve the employment of Janice Gabby Tarman of Coshocton, Ohio as the Paraprofessional on a one-year contract effective 2023-2024 School Year, salary placement at Step 0 on the Paraprofessional Salary Schedule, *pending receipt of licensure and FBI/BCI background checks*.
- V. <u>#57-2023 RESOLUTION</u> to recognize Mr. Benjamin Gee for his 16 years of loyal service at the Coshocton County Joint Vocational School District from February of 2007 through June 2023.

WHEREAS, Mr. Gee has been employed by the Coshocton County Career Center as a Maintenance Supervisor and Maintenance; and

WHEREAS, Mr. Gee has given excellent service, assistance to staff and students and dedication to the Coshocton County Career Center, above and beyond what was needed; and

WHEREAS, Mr. Gee has demonstrated incredible commitment to the career-tech mission and a great sensitivity to the needs of those working with him; and

WHEREAS, Mr. Gee's devotion to duty and to the staff and student body of the Career Center is deeply appreciated;

NOW, THEREFORE, BE IT RESOLVED, that the Coshocton County Joint Vocational School District Board of Education recognizes Mr. Benjamin Gee for his years of dedicated service and the Board of Education extends its best wishes for a wonderful and enjoyable retirement.

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- W. Motion to approve Andy Slaughter, Principal and Sarah Lindsey, Guidance Counselor, as Co-Directors for telehealth launch program through MVESC for the 2023-2024 school year.
- X. Motion to approve the following personnel salaries for the 2023-2024 school year:
 - 1. Dianne Miller, Administrative Assistant \$41,600
 - 2. Bart Winegar, Technology Director, \$70,000
- Y. <u>#58-2023 RESOLUTION</u> to approve an agreement between Innersync Studio, LLC located in Cincinnati, Ohio, and Coshocton County Career Center effective July 1, 2023, in the amount of \$5,486.00, with the term of service shall be 36 months starting 7/1/23 with voluntary one-year extensions, (Appendix I).
- Z. Motion to approve the Educational Service Center of Central Ohio (ESCCO) Memorandum of Understanding (MOU) agreement formed to guide districts' participation in offering a Mathematical Modeling and Reasoning Algebra 2 Equivalent Course ("MMR") for the 2023-2024 school year, (Appendix J).
- AA. <u>#59-2023 RESOLUTION</u> to approve membership dues in the Ohio Coalition for Equity & Adequacy of School Funding in the amount of \$157.00 for the 2023-2024 school year.

Motion to approve Superintendent's Recommendation Item(s) A-AA.

Motion By: <u>Cathy McCrea</u>

Seconded By: Jere Butcher

Roll Call:Cordell BrownYesJere ButcherYesGail GallwitzYesTad JohnsonYesCathy McCreaYes

Motion carried.

- BB. Motion to approve the employment of Robert Miller of Danville, Ohio as a Math Instructor, on a one-year limited contract on Class IV, Step 15 of the Master Contract salary schedule, *pending receipt of licensure and FBI/BCI background checks, and upon resignation of Ms. Melinda Gale.*
- CC. Motion to approve each non-bargaining employee a paid salary supplement for the non-use of personal leave for the 2022-2023 School Year (same as bargaining unit members). In lieu of bonus, unused personal leave will be added to their sick day accumulation (by written request) and subject to the limitations of the sick days.
- DD. Motion to approve the following supplemental contract(s) for the extended time for the 2022-2023 school year:
 - Marcus Olinger, Natural Resources Instructor not to exceed Ag Ed 5th Quarter Grant.

MINUTES JUNE 29, 2023, REGULAR MEETING Motion to approve Superintendent's Recommendation Item(s) BB-DD.

Motion By:	Jere Butcher	Seconded By: <u>Tad Johnson</u>
Roll Call:	Cordell Brown Jere Butcher Gail Gallwitz Tad Johnson Cathy McCrea	Yes Yes Yes Yes
ion carried		

Motion carried.

BOARD PRESIDENT'S RECOMMENDATIONS

- A. <u>#60-2023 RESOLUTION</u> to approve Superintendent, Matt Colvin and Principal, Andy Slaughter as Credentialed Evaluators for the Coshocton County Career Center for the 2023-2024 school year.
- B. Motion to approve each non-bargaining employee, including but not limited to administrators, superintendent and treasurer, a paid salary supplement for the non-use of personal leave for the 2022-2023 school year, (same as bargaining unit members). In lieu of bonus, unused personal leave will be added to their sick day accumulation (by written request) and subject to the limitations of the sick days.

Motion to approve Board President's Recommendation Item(s) A-B.

 Motion By:
 Tad Johnson
 Seconded By:
 Gail Gallwitz

 Roll Call:
 Cordell Brown
 Yes
 Jere Butcher
 Yes

 Gail Gallwitz
 Yes
 Yes
 Yes

Yes

Yes

Motion carried.

SUPERINTENDENT'S EXCELLENCE IN REVIEW

Tad Johnson

Cathy McCrea

- A. Bullying and Aggressive Behaviors Report presented.
- B. Preliminary State Report Card Data
- C. Cooper King, Electronics Student Finished 9th at Nationals
- D. The next Board of Education meeting will be held on Thursday, July 20, 2023, at 7:30
 a.m. in the Board Room of the Coshocton County Career Center.

MINUTES JUNE 29, 2023, REGULAR MEETING MOTION TO ADJOURN THE MEETING – 9:00 a.m.

Motion By:	Cordell Brown	Seconded By: Jere Butcher
Roll Call:	Cordell Brown Jere Butcher Gail Gallwitz Tad Johnson Cathy McCrea	Yes Yes Yes Yes Yes
Motion carried.	,	

President

Attest