

**COSHOCTON COUNTY JOINT VOCATIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
23640 AIRPORT ROAD, COSHOCTON, OH 43812-9599**

**THURSDAY, JUNE 29, 2023, 7:30 A.M., BOARD ROOM  
REGULAR MEETING**

**MINUTES**

**LORD'S PRAYER IN UNISON**

**PLEDGE OF ALLEGIANCE**

**CALL TO ORDER**

**ROLL CALL OF MEMBERS** – (A) Absent; (P) Present

Cordell Brown	<u>Present</u>
Jere Butcher	<u>Present</u>
Gail Gallwitz	<u>Present</u>
Tad Johnson	<u>Present</u>
Cathy McCrea	<u>Present</u>

**APPROVAL OF THE MINUTES** of the May 17, 2023, Regular Board meeting. The minutes of the May Meeting were corrected to reflect the change of meeting order. The minutes were approved as corrected.

Motion By: Gail Gallwitz

Seconded By: Jere Butcher

Roll Call:	Cordell Brown	<u>Yes</u>
	Jere Butcher	<u>Yes</u>
	Gail Gallwitz	<u>Yes</u>
	Tad Johnson	<u>Yes</u>
	Cathy McCrea	<u>Yes</u>

Motion carried.

**HEARING OF THE PUBLIC**

- A. This meeting is a meeting of the Board of Education *in public* for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during this meeting as indicated under the Hearing of the Public, Item C.
- B. Recognition of visitors.
- C. Items will be accepted for discussion at this time from those in attendance.
- D. Maintenance Report.

## JUNE 29, 2023, REGULAR MEETING

**TREASURER'S BUSINESS**

- A. Approval of the Financial Report and Investments for May 2023, as follows:

	<u>Rate</u>	<u>Interest Earned</u>
Star-Ohio	5.2%	\$10,894.78
Peoples Bank – General	1.51%	\$ 303.08
Peoples Bank – Payroll	1.32%	\$ 12.85

- B. Approval of the listings of Warrants and Checks paid for May 2023, in the amount of \$380,919.93 and receipts totaling \$373,373.99.

C.

**#43-2023 RESOLUTION** to approve the following final appropriations for FY23:

<u>Description</u>	<u>Fund</u>	<u>Amount</u>
General Fund	001	\$4,408,000.86
Debt Service	002	21,202.56
Permanent Improvement	003	307,316.88
Food Services	006	162,458.32
Special Trust	007	2,764.46
Uniform School Supplies	009	14,664.71
Rotary Fund – Special Services	011	7,342.24
Unclaimed Funds	022	65.90
Employee Benefits Self-Insurance	024	962,798.51
Student Activities	200	32,133.37
Data Communications	451	1,800.00
Ag Ed 5 <sup>th</sup> Quarter Grant	461	5,797.36
Miscellaneous State Grants	499	24,109.50
ARP Homeless Targeted Support Grant	507	16,500.00
Governor's Emergency Education Relief (GEER)	508	52,080.91
Carl D. Perkins	524	145,400.31
Miscellaneous Federal Grants	599	4,899.00
	<b>Total All Funds</b>	<b>\$6,169,334.89</b>

- D. **#44-2023 RESOLUTION** to approve the following temporary appropriations for FY-2024:

<u>Description</u>	<u>Fund</u>	<u>Amount</u>
General Fund	001	\$3,967,200.77
Debt Service	002	20,501.09
Permanent Improvement	003	100,000.00
Food Services	006	169,429.00
Special Trust	007	4,000.00
Uniform School Supplies	009	16,000.00
Rotary Fund – Special Services	011	9,974.00
Unclaimed Funds	022	65.90
Employee Benefits Self-Insurance	024	825,000.00
Student Activities	200	57,260.00
Data Communications	451	1,800.00

JUNE 29, 2023, REGULAR MEETING

Treasurer’s Business, #44-2023 RESOLUTION, (continued)

Ag Ed 5 <sup>th</sup> Quarter Grant	461	2,752.29
ARP Homeless Targeted Support Grant	507	16,500.00
Governor’s Emergency Education Relief (GEER)	508	1,328.90
Carl D. Perkins	524	<u>143,465.14</u>
<b>Total All Funds</b>		<b>\$5,335,277.09</b>

E. Motion to approve a Marketing Consulting Agreement with Claxon Communications, effective July 1, 2023 through June 30, 2024 with an annual fee of \$26,000.00, (Appendix A).

F. Motion to approve the following donations:

1. A \$400.00 donation from the Fayth Trimmer Memorial Foundation to the Health Technology Program.
2. A one-week Bobcat Track hoe rental fee from Stone Lot Farms (John and Justin Wilkins) of Fresno, Ohio for the Natural Resource program students to practice and get hands on while improving the school grounds valued at \$700.00.

G. **#45-2023 RESOLUTION** to approve Member Services Agreement (“Agreement”) made between the OHIO MID-EASTERN REGIONAL EDUCATION SERVICE AGENCY INFORMATION TECHNOLOGY CENTER (“OME-RESA”) and Coshocton JVSD (“Member”), a user entity and member of OME-RESA (collectively the “Parties”).

WHEREAS, OME-RESA desires to provide to Member and Member desires to secure from OME-RESA core services associated with membership in OME-RESA (the “Services”); and

WHEREAS, Member’s Board of Education or other governing board, through previous action or by execution hereof, has adopted, or hereby adopts, and agrees to adhere to the terms and conditions of OME-RESA’s Agreement and By-Laws constituting Member’s membership with OME-RESA, and Information Technology Center (ITC) per Ohio Revised Code Section 3301.075 organized under Ohio Revised Code Chapter 167;

NOW, THEREFORE, in consideration of the mutual agreements hereinafter set forth and for other good and valuable consideration, the Parties, intending to be legally bound, agree to the attached.

This Agreement shall be effective upon signature with services to be provided for a period beginning July 1, 2023 and shall thereafter remain in full force and effect until June 30, 2024, (Appendix B).

H. **#46-2023 RESOLUTION** to approve the transfer of up to an amount totaling Two Hundred Thousand Dollars (\$200,000.00) from its General Fund (Fund 001) to its Permanent Improvement Fund (Fund 003), (Appendix C).

I. **#47-2023 RESOLUTION** to approve participation in the following grants for the 2023-2024 school year:

1. Carl D. Perkins (Fund 524) \$113,630.27



## JUNE 29, 2023, REGULAR MEETING

*Superintendent's Recommendation's, A., (continued)*

11. Career Center Student Award – Haylee Adkins, Ella Baylor, Evan Hunt, Justin McCormick, Timothy Romine, Aubrey Seiler, Drayvin Senter, Alexzandra Slade and Drew Tumblin,
  12. Outstanding Career Center Student Award - \$1,000 – Ella Baylor
- B. Motion to recognize and congratulate the following junior students, who received awards as Juniors for the 2022-2023 school year:
1. Perfect Attendance Award - \$100/student –Nickolaus Art, Ashton Hill, Cooper King, Malachi Madison, Haven Parks and Damian Yoder
  2. Shane Layland Memorial Award Scholarship - \$250 – Nathan Slaughter
- C. Motion to approve the following as substitute(s) for the 2023-2024 school year, as per salary schedule, pending receipt of certification and/or FBI and BCI fingerprint checks:
1. Ricky Bailey of Coshocton, Ohio, *pending receipt of certification, (Substitute Teacher).*
  2. Judd Bone of West Lafayette, Ohio, *pending receipt of certification, (Substitute Teacher).*
  3. Rachel Courtney of Coshocton, Ohio, *(Substitute Teacher and Substitute Cook).*
  4. Lisa Fox of Warsaw, Ohio, *pending receipt of FBI background check, (Substitute Cook).*
  5. Thomas Hawk of Newcomerstown, Ohio, *(Substitute Teacher).*
  6. Lacey McCombs of West Lafayette, Ohio, *pending receipt of certification, (Substitute Teacher).*
  7. Ashely McNichols of Warsaw, Ohio, *pending receipt of certification, (Substitute Teacher).*
  8. Adrianna Ondayko of Fresno, Ohio, *(Substitute Teacher).*
  9. Kevin Rainwater of Fresno, Ohio, *(Substitute Teacher).*
  10. Kimberly Roof of Fresno, Ohio, *pending receipt certification and FBI Background check, (Substitute Teacher).*
  11. Abigail Scheetz of Conesville, Ohio *(Substitute Custodian).*
  12. Kathy Shryock-Anderson of Newcomerstown, Ohio, *(Substitute Teacher).*
  13. Robin Snider of Coshocton, Ohio, *pending receipt of certification, (Substitute Teacher).*
  14. Megan Stingel of Coshocton, Ohio, *(Substitute Teacher).*
  15. Samantha Trimmer of West Lafayette, Ohio, *pending receipt of certification, (Substitute Teacher).*
- D. Motion to approve the following supplemental contracts for extended time for the 2023-2024 school year:
1. Sarah Lindsey, School Counselor – 30 Days
  2. Karen Overholt, Social Studies Instructor – 1 Day
  3. Julie Menefee, Cosmetology Instructor – 20 Days (150 hours)
- E. Motion to nominate **Gail Gallwitz** as the Delegate to the O.S.B.A. Capital Conference Annual Business Meeting to be held in Columbus, Ohio, in November 2023.

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- F. **#48-2023 RESOLUTION** to approve payment for the following LPDC (Local Professional Development Committee) members for the 2022-2023 school year:
1. Tammy Hess \$750.00
  2. Andy Slaughter \$550.00
- G. **#49-2023 RESOLUTION** to approve support of the Coshocton C.A.R.E.S. Career & College Access Student Services for the 2023-2024 school year at a cost of \$15,000.00.
- H. **#50-2023 RESOLUTION** to approve authorizing employees to possess firearms on school premises and designated school safety zones. (See Appendix E)
- I. Motion to approve the following supplemental contracts for youth club advisors for the 2023-2024 school year, as per the Master Contract:
1. Michael Cichon F.C.C.L. A. Co-Advisor
  2. Megan Grimm – F.C.C.L.A. Co-Advisor
  3. Steve Ervin – Skills USA Co-Advisor
  4. Todd Cognion – Skills USA Co-Advisor
  5. Karen Overholt – Student Council Advisor
  6. Angie Smoulder – National Technical Honor Society Co-Advisor
  7. Cassidy Meek – National Technical Honor Society Co-Advisor
  8. Karen Overholt – Yearbook Advisor
  9. Angela Wright – B.P.A. Advisor Co-Advisor
  10. Allyson Neff – B.P.A. Advisor Co-Advisor
  11. Allyson Neff – Ambassador Advisor
  12. Marcus Olinger – F.F.A. Advisor
- J. **#51-2023 RESOLUTION** to adopt the Team Handbook for 2023-2024 School Year with the changes noted on the attached sheets, (Appendix F).
- K. **#52-2023 RESOLUTION** to adopt the Student/Parent Handbook for 2023-2024 School Year with the changes noted on the attached sheets, (Appendix G).
- L. **#53-2023 RESOLUTION** to adopt the Substitute Teacher Handbook for the 2023-2024 School Year with the changes noted on the attached sheets, (Appendix H).
- M. **#54-2023 RESOLUTION** to approve support of First Step F.V.I.S., Inc. of Coshocton, Ohio, for Youth Prevention Education services for the 2023-2024 school year, at a cost of \$1,500.00.
- N. **#55-2023 RESOLUTION** to purchase a one-year subscription to O.S.B.A. CommunicationPlus – electronic copy at a cost of \$300.00.
- O. **#56-2023 RESOLUTION** to approve the B.A.S.A. membership for Matt Colvin, Superintendent, for the 2023-2024 school year in the amount of \$1131.23.

## JUNE 29, 2023, REGULAR MEETING

- P. Motion to approve the employment of Rick Raach of West Lafayette, Ohio as Director of Special Programs for the 2023-2024 School Year.
- Q. Motion to approve the employment on a one-year contract of Christopher Lewis of Coshocton, Ohio as Maintenance Supervisor, effective July 1, 2023, at a salary of \$56,160.
- R. Motion to approve the employment of Jeffrey Thorpe of Coshocton, Ohio as Maintenance Support Staff Position on a one-year contract beginning July 5, 2023, on the Salary Schedule at Step 10.
- S. Motion to approve the employment of Madelyn Meiser of Coshocton, Ohio as the Math Instructor, on a one-year limited contract on Class I, Step 0 of the Master Contract salary schedule, *pending receipt of licensure and FBI/BCI background checks*.
- T. Motion to approve the employment of Juanita Lynch of Coshocton, Ohio as the Part-Time Secretary on a one-year contract effective August 1, 2023, salary placement at Step 0 on the Salary Schedule.
- U. Motion to approve the employment of Janice Gabby Tarman of Coshocton, Ohio as the Paraprofessional on a one-year contract effective 2023-2024 School Year, salary placement at Step 0 on the Paraprofessional Salary Schedule, *pending receipt of licensure and FBI/BCI background checks*.
- V. [#57-2023 RESOLUTION](#) to recognize Mr. Benjamin Gee for his 16 years of loyal service at the Coshocton County Joint Vocational School District from February of 2007 through June 2023.

WHEREAS, Mr. Gee has been employed by the Coshocton County Career Center as a Maintenance Supervisor and Maintenance; and

WHEREAS, Mr. Gee has given excellent service, assistance to staff and students and dedication to the Coshocton County Career Center, above and beyond what was needed; and

WHEREAS, Mr. Gee has demonstrated incredible commitment to the career-tech mission and a great sensitivity to the needs of those working with him; and

WHEREAS, Mr. Gee's devotion to duty and to the staff and student body of the Career Center is deeply appreciated;

NOW, THEREFORE, BE IT RESOLVED, that the Coshocton County Joint Vocational School District Board of Education recognizes Mr. Benjamin Gee for his years of dedicated service and the Board of Education extends its best wishes for a wonderful and enjoyable retirement.





JUNE 29, 2023, REGULAR MEETING

**MOTION TO ADJOURN THE MEETING – 9:00 a.m.**

Motion By: Cordell Brown

Seconded By: Jere Butcher

Roll Call:	Cordell Brown	<u>Yes</u>
	Jere Butcher	<u>Yes</u>
	Gail Gallwitz	<u>Yes</u>
	Tad Johnson	<u>Yes</u>
	Cathy McCrea	<u>Yes</u>

Motion carried.

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President

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Attest